

**University of  
Pittsburgh**

# The Scoop: Your IIE One-Stop-Shop

**Spring 2009  
Edition**

**March 31st, 2009**

## UPCOMING EVENTS & DEADLINES

Relay for Life	4/4
Business Manager Email Due	4/6



## Congratulations, IE's! We Won E-Week

### Reminder!

Ethics essays are due today during Seminar.

### New IIE Position: Business Manager

**Description:** This position will be in charge of creating a business plan for funding from the Student Government Board and executing on requesting funds allocations.

**Responsibilities:** Attend Bi-Weekly IIE Meetings, Take SGB Business Manager Training, Work with IIE Officer Board on Budgeting and Requesting Funding

**How to Become our Business Manager:** Send Kelly an email to set up an informal interview by Monday, April 6th! We're looking to have a conversation with the people who are interested in order to make sure we are on the same page regarding what the position entails. From there, we will choose the best candidate!

**Why should you be interested** This is a great opportunity for growth in understanding the allocations process and is a great stepping stone position for future leadership within IIE and other Pitt organizations!

### Next Week's Seminar:

*Sustainable Research  
in the SSOE*

*Dean Larry Shuman*

### Have an Idea for Next Year's Seminar?

Email your ideas to the IIE officer board (emails below), if you help us set up a speaker, you'll receive a seminar point!

### You've got questions, we've got answers:

#### Be sure to contact your officers with questions!

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